



## Binu Varghese

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### ⚙ Skills

- \* Effective communication skills
- \* Route logs
- \* Commercial driving
- \* GPS and route planning
- \* Dependable and reliable

### 🎯 Objective

Seasoned retail professional successful at selecting top - quality merchandise for customers. Proficient in appropriate substitution and payment requirements. Organized team player with strong organizational and time management skills. Dedicated employee known for punctuality, pursuing employment options where good customer service and positive attitude will make a difference. Knowledgeable Training Specialists successful at developing and overseeing site - based and online training programs. Decisive and disciplined professional with personable style and through approach.

### 🎓 Academic Details

#### Calicut University Kerala

B.Com, 56%, 2003

#### MPM Higher Secondary School Chungathara

10th , 48%, Pursuing

### 📁 Work Experience

#### Mr. Abdulla Al Kharusi

House Driver, Nov 2018 - Nov 2020

Role : \* Upheld high standards of professionalism and descretion when working with high value clients.

- \* Utilized various computer devices and systems for more competent navigation.
- \* Coordinated efficient routes to avoid delays and optimize schedules.
- \* Assisted passengers with entering and exiting vehicles safely and securely stowed baggages to minimize damage risk.
- \* Cleaned and maintained vehicle and assessed vehicle for damage after each shift.
- \* Inspected vehicle regularly to identify and handle upkeep needs and maintain professional appearance for customers.
- \* Assisted elderly and disabled passengers entering and exiting shuttle.
- \* Escorted small children across roads and highways.
- \* Checked condition of vehicle's tires, brakers and safety equipment to maintain systems in working order.

### **Khimji Ramadass (Pizza Hut)**

Delivery Driver, Oct 2016 - Oct 2018

Role : \* Completed on - time deliveries by choosing best and most efficient routs.

\* Communicated customer complaints, requests and feedback to company management for swift resolution.

\* Oversaw product loading to keep items balanced, work efficient and items secure for safe delivery.

\* Completed rush deliveries on tight timetables to satisfy customers needs.

\* Worked overnight shifts during peak periods to meet coverage needs.

\* Delivered packages to customer doorsteps and business offices.

\* Updates dispatchers frequently to convey changes such as route issues or weather delays potentially impacting delivery schedules.

### **Hassas International Association**

Foreman for Workshop, Jun 2012 - Jun 2016

### **Agnice Fire Protection Limited**

Account Assistant, May 2008 - Apr 2012



### **Declaration**

I hereby declare that the above furnished information is authentic to the best of my knowledge.

A handwritten signature in black ink, appearing to read 'Binu Varghese'.

(Binu Varghese)